



Theme: **The Role of Business and Civil Society in Advancing Social Justice**

Guidelines for Papers and Presentations

Papers

1. Word count

- a. Word Count 6 000 - 12 000 words, including footnotes and excluding the bibliography.

2. Style and layout - For more information, please refer to the Stellenbosch University Law Faculty Writing Guide by clicking [HERE](#)¹. The link is also available on the footnote below.

a. Headings (use for all headings, including sub-headings)

- Font: Arial
- Size: 12
- Line spacing: 1.5
- Alignment: Justified
- Indentation: Used only to align subsequent lines of heading text (i.e., “hanging indent”).
- Paragraph spacing: 12pt before and 6pt after.

b. Main text

- Font: Arial
- Size: 12
- Line spacing: 1.5
- Alignment: Justified
- First line indentation: 0.5 (every paragraph, does not apply to headings).

c. Footnotes

- Font: Arial
- Size: 10
- Line spacing: 1.0
- Alignment: Justified
- Indentation: Used only to align subsequent lines of footnote text (i.e., hanging indent)

d. Separate quotations

- Font: Arial
- Size: 11
- Line spacing: 1.0
- Indentation: First and subsequent lines of text are left indented 0.5cm.
- Paragraph spacing: 6pt after last line of text.

¹ <https://blogs.sun.ac.za/legalwriting/files/2022/02/Writing-Guide-2022.pdf>



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3. Referencing

- a. For referencing guidelines, please refer to the Stellenbosch Law Review - Editorial Policy and Style Guide by clicking [HERE](#)². The link is also available on the footnote below.

4. Submission dates

- a. Draft paper must be submitted to the team by the time of the International Conference on 11 October 2023.
- b. The final paper must be submitted by 15 November 2023.

5. Review

- a. The final paper will be reviewed and approved by the Organising Committee by 30 November 2023.

6. Publication of the Book

- a. An ISBN number will be assigned as soon as it is received.
- b. The Centre for Social Justice is exploring various publication opportunities, including the Stellenbosch Law Review

Presentations

1. Stellenbosch University PowerPoint templates and virtual backgrounds will be provided. You may insert your respective logo in line with the specifications on the PowerPoint template.
2. There is no perfect number of slides for a PowerPoint presentation, but the concept "less is more" applies here.
3. The time allocated for the presentation is approximately 8 -10 minutes, with 60 minutes allocated to discussions between the delegates.
4. The PowerPoint presentation must be shared with Fanelesibonge Ndebele on fanele@sun.ac.za by Monday, 09 October 2023, 23:59.

² <https://blogs.sun.ac.za/law/files/2022/06/Stellenbosch-Law-Review-Style-Guide.pdf>